Template for
Annual Report of Faculty Activities
for the Calendar Year 2015
Due in a form that can be posted on the Web on January 4, 2016

Please submit your evaluation information as both PDF and Word (or equivalent) files.

According to the faculty evaluation procedures adopted by the department any of the information supplied by each faculty member may either be designated as private information for the Department Head only or as information to be placed on the Department’s secure Web.

Information in this document will be available to other faculty on the Department’s secure Web site. Only other faculty members will have access to the document.

*Submit any information which is for the Department Head only in a separate file which is sent as an e-mail attachment.*

Name:

TEACHING, TRAINING AND ADVISING

A. Teaching and Training Activities

1. Regular teaching assignments for the past year are available at:


   If your syllabus is not linked on these Web sites, attach it to this document.

   If you used electronic TEVALs, include the report page with this document.

2. List any teaching and/or training activities which are in addition to regular teaching assignments.

3. List any outreach activities which are not formal teaching. (e.g. Lectures given in high school, at civic organizations, etc; work with school teachers,…)

B. If you have undergraduate academic advising responsibilities, list them.
C. Staff supervised and/or students under your direction

1. Students who completed their degrees during 2015.

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<th>Name</th>
<th>Degree</th>
<th>Present position</th>
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2. Graduate and undergraduate students

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<tr>
<th>Name</th>
<th>Expected graduation date</th>
<th>Degree</th>
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3. Staff

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<th>Position</th>
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D. Teaching awards or special recognitions

RESEARCH & SCHOLARLY ACTIVITIES

E. Concise Statement (no more than 400 words) of Current Research Activities written so that a senior physics major can understand it. (This information will be used by the Department Head when he needs to describe your research to the administration or potential donors and on the Departmental Web pages for recruiting proposes.)

F. Grants Presently Active, include your role in the grant (e.g. PI, senior personnel)

G. Grants Proposals Submitted

H. Publications in refereed journals --- include links to on-line versions when available.

I. Papers accepted for publications in refereed journals, include links to on-line versions when available.

J. Publications and oral presentations given at meetings include links to proceedings, abstracts, etc.
Invited presentations

Contributed and refereed

Contributed but not refereed

K. Colloquia and Seminars

L. Patents or copyrights applied for or received during the past year. (Do not include copyrights on published papers which are listed above.)

M. Collaborations with scholars outside KSU

N. Research awards or special recognitions

SERVICE
O. Positions or responsibilities to professional societies

P. Departmental and university committee assignments

Q. Service awards or special recognitions

R. Any Other Information (including professional service to the broader community, within and beyond the university.

OTHER
Provide any additional information which you would like to have included in your annual evaluation. These might include any special achievements that you want to highlight or any special circumstances that you want to bring to my attention.

CONTRIBUTIONS OF OTHER FACULTY
In a separate document or e-mail, please credit faculty members who have contributed to your professional development during the last year by writing a concise paragraph concerning these contributions. This information will be kept confidential.